

J

Appendix J - Additional Saskatchewan Watershed Authority Information





Fact Sheet

The Saskatchewan Watershed Authority has been established under *The Saskatchewan Watershed Authority Act, 2005* to manage, administer, develop, control and protect the water, watersheds and related land resources of Saskatchewan.

The right to use ground water and surface water is vested in the Crown and is administered by the Saskatchewan Watershed Authority. A Term Water Rights Licence is required for industries using water for temporary processing operations including: mineral exploration and mining, oil exploration and recovery, manufacturing, gravel washing, road construction, hydraulic pressure testing, thermal power generation and other purposes the Saskatchewan Watershed Authority may designate.

Exemptions

The following types of use are exempt from requiring a Term Water Rights Licence:

- Water supplied directly from licenced municipal waterworks systems.
- Water to be used for domestic use, provided the water is being supplied from a source on the owners or occupiers land (see Fact Sheet FS-315 for information on domestic water use).

Guidelines

The evaluation of each application will consider scarcity of the water supply, impacts to adjacent water users, purpose of the water use and quality of the source water. A licence may be denied if adverse impacts are identified or the source of water is inappropriate.

Request for withdrawals from small surface water sources such as dugouts may be limited to a maximum withdrawal of 2000 cubic metres per year.

Generally, the term of the licence will be less than one year. Proponents may use a single application to apply for multiple points of diversion; however, each diversion point will be considered for licence independently.

The application should be submitted at least three working days before the intended use date, to provide sufficient time to process the application and to provide sufficient time to find an alternative source, should the application be denied.

Fees (Non-refundable)

The application fee is \$100.00 for each point of diversion.

An Industrial Water Use fee will be charged for water use in increments of 1000 cubic metres, based on current policy. Volumes will be metered or estimated by methods acceptable to the Saskatchewan Watershed Authority.

Other Approvals May Be Required

Some approvals which may also be required include:

- Aquatic Habitat Protection Permit issued by Saskatchewan Environment.
- Clearance by Fisheries and Oceans Canada.

Applications and Information

An application form (RG-113) for a Term Water Rights Licence and information of Industrial Water Use Charges (Fact Sheet FS-301) are available on our website (www.swa.ca) or inquiries can be directed to the nearest Saskatchewan Watershed Authority office:

Saskatchewan Watershed Authority Head Office

Victoria Place
111 Fairford Street East
Moose Jaw, SK S6H 7X9
Ph: (306) 694-3980
Fax: (306) 694-3944
E-mail: comm@swa.ca

Saskatchewan Watershed Authority Yorkton Regional Office

2nd Floor, 120 Smith Street East
Yorkton, SK S3N 3V3
Ph: (306) 786-1490
Fax: (306) 786-1495
E-mail: comm@swa.ca

Saskatchewan Watershed Authority Weyburn Regional Office

Box 2003
3rd Floor, City Centre Mall
110 Souris Avenue
Weyburn, SK S4H 2Z9
Ph: (306) 848-2345
Fax: (306) 848-2356
E-mail: comm@swa.ca

Saskatchewan Watershed Authority North Battleford Regional Office

402 Royal Bank Tower
1101 – 101st St.
North Battleford, SK S9A 0Z5
Ph: (306) 446-7450
Fax: (306) 446-7461
E-mail: comm@swa.ca

Saskatchewan Watershed Authority Swift Current Regional Office

Box 5000
3rd Floor, E.I. Wood Building
350 Cheadle Street West
Swift Current, SK S9H 4G3
Ph: (306) 778-8257
Fax: (306) 778-8271
E-mail: comm@swa.ca

Saskatchewan Watershed Authority Nipawin Regional Office

Box 2133
201 – 1st Avenue East
Nipawin, SK S0E 1E0
Ph: (306) 862-1750
Fax: (306) 862-1771
E-mail: comm@swa.ca

General information about the Saskatchewan Watershed Authority, our programs, Fact Sheets and forms can also be found on our website at www.swa.ca.



Application for Term Right to Use Water under The Saskatchewan Watershed Authority Act, 2005

Regional File: _____

1. Name of Applicant(s) Company & Contact: _____ (Company Name) _____ (Name of Contact)

Address: _____

Postal Code: _____ Phone: () _____

Fax: () _____ E-mail: _____

2. I/We do hereby make application for the temporary right to use water under The Saskatchewan Watershed Authority Act, 2005.

3. Water used for _____

4. Water use location _____

5. Source of Supply: Surface Water Ground Water Both

Table with 3 columns: Legal Land Description Point of Diversion, Name of Source, Volume Required (Cubic Metres). Includes a Total Volume Required row.

6. Additional Information: _____

7. Period of Operation: Start Date: _____ End Date: _____

8. Application Fee Enclosed: _____ (\$100.00 for each point of diversion)

9. Industrial Water Use Fee Enclosed: _____

I/We certify that the information contained in this application is complete and accurate.

Dated at _____ this _____ day of _____, 20__

Applicant's Signature

Applicant's Signature



Saskatchewan Watershed Authority

Application for Water Rights Licence and Approval to Construct and Operate Works under

The Saskatchewan Watershed Authority Act, 2005

File _____

PLEASE READ INSTRUCTIONS BEFORE COMPLETING THIS APPLICATION.

1. Name of Applicant(s): _____ (surname) (first name and initials)
Postal Address: _____
Postal Code: _____ Telephone No.: _____

2. I/We do hereby make application under The Saskatchewan Watershed Authority Act, 2005 for:
(a) Approval to construct and operate works: [] drainage [] surface water [] ground water
(b) The right to use water: [] surface water [] ground water

3. Brief description of what the works will consist of: _____

4. Application fee enclosed \$ _____

5. Works will be constructed on [] or exist on [] and affect the following lands or areas:
Table with 3 columns: Land Description, Registered Owner, Applicant's Interest in Said Land

Note: The Saskatchewan Watershed Authority (Authority) will be registering notices on lands where the works are located and certificates on land affected by the works. The Authority will invoice the applicant the value of the charges applied by the Information Services Corporation for registering the notices/certificates on the land titles.

6. General and detailed plans of the proposed works:
() are enclosed with this application form
() are being prepared by _____ and will follow.

Saskatchewan Watershed Authority Use Only

Approved as the application filed with the Saskatchewan Watershed Authority dated _____, 20_____

Publication of Notice is Required/Waived

_____ for Saskatchewan Watershed Authority

Depending on the type of works applied for, fill in the appropriate section(s).

7. Drainage (Refer to Item 7 of instructions)

- (a) Approximate length of works _____
- (b) Approximate size of area drained _____ (hectares/acres)
- (c) Description of outlet where works will discharge _____

8. Surface Water (Refer to Item 8 of instructions)

- (a) Purpose: Domestic Municipal Irrigation Industrial
 Wildlife Recreation Multiple Other
- (b) Source of supply _____
- (c) Population (if hamlet, village, town, etc.) _____
- (d) Approximate volume required per annum _____

9. Ground Water (Refer to Item 9 of instructions)

- (a) Purpose: Domestic Municipal Irrigation Industrial
 Wildlife Recreation Multiple Other
- (b) Expected source of water will be: glacial deposit bedrock
- (c) Population (if hamlet, village, town, etc.) _____
- (d) Approximate volume required per annum _____
- (e) Agency preparing ground water investigation report _____

I/We certify that the information contained in this application is complete and accurate.

I/We acknowledge and accept that this application will be subject to a registration fee payable to the Saskatchewan Watershed Authority for the cost to register notices and/or certificates with Information Services Corporation.

Dated at _____, Saskatchewan, this _____ day of _____ 20____.

Applicant's Signature

Applicant's Signature

Applicant's Signature



Instructions to Complete Application for Water Rights Licence & Approval to Construct and Operate Works under The Saskatchewan Watershed Authority Act, 2005

Every person desiring approval to commence the construction, alteration, extension or operation of works and/or right to use water shall file with the Saskatchewan Watershed Authority (Authority) a completed application form, a fee as established by the Authority and, where not waived, acceptable engineering plans and other additional information as the regional office deems necessary to complete the application. A separate and complete application is required for each project and the following is itemized information on how to complete the application.

Item 1: Name of Applicant

The applicant should be the owner of the property on which the works are proposed to be constructed on, or exist on. If the applicant does not own the property, a legal interest is required. The applicant is to clearly print or type their surname and at least one given name and initial(s).

- when land ownership is shown as "joint tenants" on the Certificate of Title, any one of, or all of the landowners can be the applicant.
- when land ownership is shown as "tenant in common" on the Certificate of Title, all of the landowners should be the applicant.
- when the project involves multiple lands, each landowner should be an applicant (joint application by more than one person).
- when lands are owned by a corporation, company, association, or other legal entity, the full name of the entity is to be shown as the applicant.

Item 3: Description of Works

The applicant is to provide a brief description of what the works will consist of and how they are intended to be operated.

Item 4: Application Fee (Non-Refundable)

Schedule of fees for the various applications:

- 1. Approval to Construct and Operate Works
(a) an approval to an individual...\$ 25.00
(b) an approval jointly to two or more individuals...\$ 50.00
(c) an approval to any person other than an individual...\$ 100.00
2. Water Rights Licence - Surface Water and Ground Water
(a) use or diversion of 0 to 500 cubic decametres (0 to 405 acre-feet)...\$ 100.00
(b) use or diversion of 501 to 1000 cubic decametres (406 to 810 acre-feet)...\$ 200.00
(c) use or diversion of 1001 to 20,000 cubic decametres (811 to 16,215 acre-feet)...\$ 300.00
(d) use or diversion over 20,000 cubic decametres (16,215 acre-feet) to be established by the Lieutenant Governor in Council

The fee is payable to the Saskatchewan Watershed Authority in accordance with the fee schedule outlined above and at the time an application is filed.

Item 5:

- 1. Description and Owner of Lands: The full legal description (1/4 Section, Township, Range and Meridian) and the names of the owners or occupants are to be provided for lands on which works will be constructed and/or will be affected by the works.

2. **Registration Fee:** ISC (Land Titles) Registrations

- (a) Submission Fee.....\$ 10.00
- (b) Notice of Issuance of an Approval of Works \$ 50.00/title
- (c) Certificate \$ 50.00/title

The fees for registering notices/certificates on land titles are established by the Information Services Corporation. The Authority registers notices and/or certificates on lands where the works are constructed and on lands affected by the works. The Authority **will invoice** the applicant in accordance with the fee schedule outlined above once the land control and registration requirements for the project have been determined.

Item 7: Drainage

For drainage projects it is not necessary to submit plans of the project with the application; however, a sketch plan would be helpful. A preliminary evaluation of the proposed project will be made on the basis of the information contained in the application form to determine whether or not the project could be approved for construction. If it appears from the preliminary evaluation that the project could be approved for construction, the applicant will be advised of the plans required.

Item 8: Surface Water

- (a) Plans should show the proposed locations and type of works. Where appropriate, plans should include information on reservoir capacities, point of diversion, irrigable areas, areas flooded, water elevations, cross sections and profile of dams, dykes, ditches and spillways.
- (b) The source of supply could be a lake, river, creek, slough, spring or coulee. If the source of supply has a geographical name, include it.
- (c) For the volume of water required provide as accurate a figure as possible.

Item 9: Ground Water

- (a) Check appropriate box for intended water use.
- (b) Check appropriate box for what the expected source of water will be.
- (c) Population (hamlet, village, town, etc.) if applicable.
- (d) For the volume of water required provide as accurate a figure as possible.
- (e) Agency or consultant who supervised and prepared the ground water investigation report. Two (2) copies of the final ground water report are to be filed with the application if such has not been previously filed.
- (f) Plans, as outlined in Item 6 of the Application, should show proposed location (surveyed from legal boundaries) of works including any production wells, observation wells, pump houses, pipelines, treatment plants, storage reservoirs and other similar works (see Ground Water Example Plan).
- (g) Plans, as outlined in Item 6 of the Application, should show proposed location of existing water wells and reservoirs, not owned by the applicant, which may be affected by the proposed project should be submitted.

Applicant's Signature: All applicants are required to sign and date the application. When lands are owned by a corporation, company, association, or other legal entity, the application must be signed by one official officer and a seal affixed, or by two official officers in which case no seal is required.